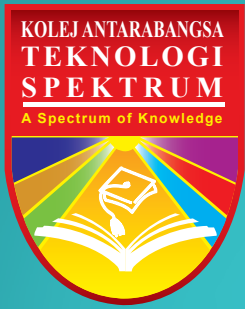


Registration No : DK095(B)



Sustainable. Innovative. Creative. Technology Driven

Better Education for a Better Future

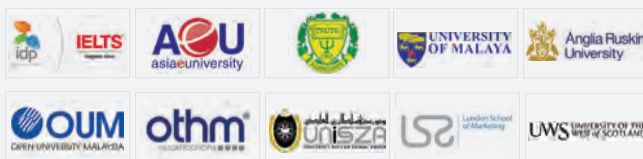
Dual Qualification @SPECTRUM double the reward without doubling the study.



DIPLOMA IN MANAGEMENT

(Approval Code : R/345/4/0166)

Our Partners



Recognised By



Spectrum Education Group

Lot 2F-26A, The Main Place Mall, Level 2, Jalan USJ 21/10,
Persiaran Kewajipan, 47630, Subang Jaya, Selangor, Malaysia

Unit 13 -G, Jalan OP1/2, One Puchong Business Park, 47160, Puchong, Selangor

1700.818.912

1700.817.013

1700.817.013

www.spectrum.edu.my

info@spectrum.edu.my



Spectrum Education Group aims to create leaders, innovative thinkers, and problem solvers - people capable of tackling the most pressing world challenges. We aim to produce quality graduates capable of performing in demanding work environments.

Each of our academic, vocational and adult learning programmes is also designed to equip students with the knowledge and skills they need for a rewarding and successful career. We constantly review and renew our courses based on the local and international industry requirements, so that they are relevant, modern and equip students for careers anywhere in the world. We are proud to have 15 years' experience in delivering education service and currently have more than 1,000 students and staffs working together, exploring new ways of thinking and engaging with significant social and scientific challenges of our time.

CHAIRMAN MESSAGE

I am indeed honoured to be officially leading this young and gallant team, comprising some formidable professionals who have had extensive administrative and teaching experience. Together we will push Spectrum Education Group (SEG) to another height and work tirelessly to make SEG the chosen place for young generation to pursue their dreams. This, of course requires hard work, determination, resilience, no compromises on standards and quality and active involvement of all parties involved. With great plans for the future and God Will, with His Blessing, SEG will serve you 'A Better Education For A Better Future'.

Yours sincerely,
Prof. Emeritus Tan Sri Dato' Dr. Mohamed Salleh Mohamed Yasin
Chairman/Academic Advisor,
Spectrum Education Group



CEO MESSAGE

The intensity of progress the world has seen today makes it essential for students to foster talent and skill sets which are effective across diverse cultures. At Spectrum International College of Technology (SICT), we believe in building a strong foundation for students, right from the certificate level, by inculcating global values and preparing them to face emerging challenges. We measure the continual improvement of our students, through various mode of analysis.

We are able to proactively predict the results of students in all spheres of learning and execute action plans to ensure that every student is taken to the next level of competency.

We can proudly say that our graduates are equipped with the best understanding and excellence techniques - be it in academics or co-curricular.

We look forward to seeing the best of our students' achievements across all spheres of learning. If you aspire to attain the skills and knowledge to progress in your career or you wish to embark on a career change, then you have come to the right place.

Do feel free to view the various online modes of teaching and learning in this specially developed portal!

Yours sincerely,
Dato' Mohd Azmi Istatamat
CEO SICT





PROGRAMME DESCRIPTION

The Management programme is designed to prepare students for entry into management positions in a variety of businesses and industries. Learning opportunities will introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement in management. Graduates of the program receive a Diploma in Management.



ENTRY QUALIFICATION

A Pass in SPM / GCE 'O' level with minimum 3 credits in ANY subject



PROGRAMME CURRICULUM

The curriculum for the Diploma in Management programme is designed for the semester system and to graduate, diploma-seeking students must earn a minimum of 91 credit hours. The programme requires a minimum of 7 semesters to complete (approximately 2 ½ years).



PROGRAMME OBJECTIVES

- ▶ To develop an appreciation of the management functions within the organisation.
- ▶ It provides a general introduction to the relevance of the systems approach.
- ▶ It exposes students to consider management in its wider organisational context.

SEMESTER 1

FDL110	English Proficiency
DBA110	Introduction to Business
FDC110	Computer Applications
DBA1120	Principles of Management
DBA1150	Principles of Marketing
MPU1013 / MPU1023 / MPU2233	Bahasa Kebangsaan A / Bahasa Kebangsaan B / Public Speaking

SEMESTER 2

MPU2422	Khidmat Masyarakat
DBA1180	Business Statistics
DBA2110	Organizational Behaviour
DBA2150	Human Resource Management
DBA1130	Business Mathematics

SEMESTER 3

FDL1120	English for Communication
FDC1120	Management Information System
MPU1033	Pengajian Malaysia

SEMESTER 4

DBA2120	Financial Accounting
FDC1130	E-Commerce
DBA2200	Entrepreneurship
DBA1140	Business Ethics
MPU1043 / MPU1053	Pengajian Islam / Pendidikan Moral

SEMESTER 5

DBA2170	Fundamentals of Financial Management
DBA2190	International Business
DBA2130	Principles of Operations Management
DBA2140	Customer Service
DBA1170	Fundamentals of Economics

SEMESTER 6

DBA1160	Business Law
DBA2160	Malaysian Economics
DBA2180	Management Accounting

SEMESTER 7

DBA3500	Critical Thinking
DBA2210	Research Methodology

SEMESTER 8

DBA3340	Industrial Placement
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Career

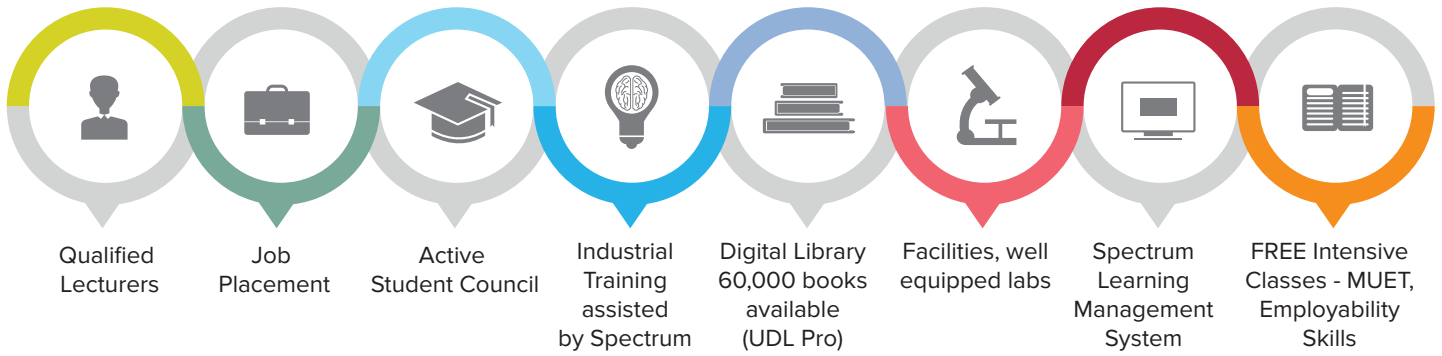
- Administrator
- Executive Administrator
- Administrative Assistant
- Human Resource Assistant
- Purchasing Assistant
- Finance Assistant
- Marketing Assistant

Industries

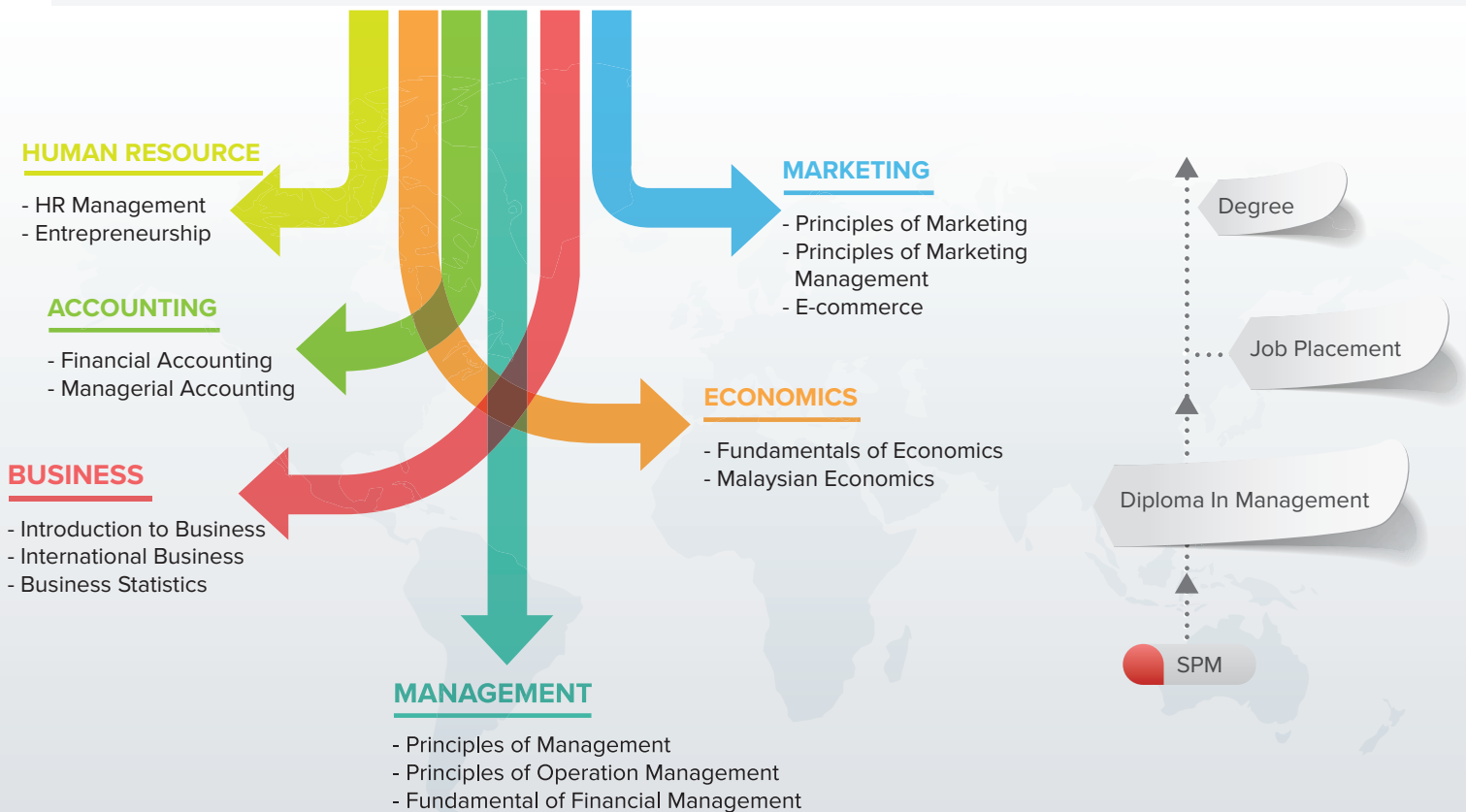
- Information Technology
- Business
- Management
- Marketing Agencies
- Non-Profit Organization
- Corporation
- Financial Institutions
- Advertising Companies
- Call Centre



Why Study @ SPECTRUM



PROGRAMME KNOWLEDGE & EDUCATIONAL PATHWAY



WHAT MAKES SPECTRUM DIFFERENT?



a) Concentration with additional certifications

- ▶ Certificate in Corruption and Integrity Management
 1. Corruption Prevention and Integrity Assurance
 2. Foundations of Corruption & Misconduct
- ▶ Certificate in Digital Marketing
 1. Digital Marketing Strategy
 2. Digital Engagement and Loyalty
- ▶ Certificate in Industry 4.0: Managing the Digital Transformation

b) Special Fee for all Spectrum Education Group Training Programmes

- ▶ MUET (Malaysian University English Test)
- ▶ IELTS (International English Language Testing System)
- ▶ Mandarin Language
- ▶ Drone Technology

c) Pathway to Degree Programmes

- ▶ University Sultan Zainal Abidin (UniZA) – BBA (Islamic Finance)
- ▶ Anglia Ruskin University, UK (Top Up Degree via LSM)

d) Spectrum Employability Skills Training

SPECTRUM employability skills training programs consist of multi-day workshops focusing on developing the critical knowledge and skills necessary for success in job placement and career development.